

**School Board Meeting Minutes
Griswold Community Schools
Monday, September 18, 2023**

The Griswold Community School District Board of Education met for their regular meeting on Monday, September 18, 2023 in the Conference Room. Board President Ryan Askeland called the regular meeting to order at 5:30 p.m. Board members present were: Ryan Askeland, Aaron Houser, Don Smith, and Rob Peterson. Absent: Scott Hansen, Erika Kirchhoff, and Scott Peterson. Also present were Superintendent David Henrichs, Elementary Principal Nigel Horton, Secondary Principal Stephanie Brady, Board Secretary Hannah Bierbaum, Business Manager Dan Rold, and Teacher Peggy Hansen.

- **Reading of Mission Statement:** Board Member R. Peterson read the school mission statement, *“The mission of the Griswold Community School District, in partnership with our families and communities, is to provide leadership for positive change to ensure the best learning opportunities for everyone in a safe and caring environment.”*
- **Approval of Agenda:** Motion by Houser to approve the agenda as presented. Seconded by R. Peterson, motion carried all ayes.
- **Superintendent’s Report:** Henrichs submitted a written report.
 - **Thank You Cards** – none received.
 - **The Month in Review – Administration** – Horton submitted a written report. Brady highlighted her written report and commended Mr. Everett on starting a student led math mentor program. She also thanked the custodial crew for their hard work to improve the building’s appearance over the last few months. Nicklaus submitted a written report. Askeland spoke on behalf of the Griswold Sports Boosters and discussed their plans to donate money towards baseball and softball scoreboards.

Kirchhoff joined at 5:43 p.m.

- **Board Learning Opportunities** – The Board recognized teacher Peggy Hansen for her dedication to education and representing the District well by being named the Iowa Masonic Teacher of the Year. Board discussed September recipient. Henrichs also introduced Delilah Kinser as the student school board representative even though she was absent. Smith thanked everyone involved in making the Iowa Masonic Lodge Cornerstone ceremony a success.
- **Consent Agenda:** Motion by R. Peterson to approve the consent agenda as presented.
 - Minutes of the Regular Meeting August 21, 2023
 - Financial Statements and Monthly Bills
 - **Personnel:**
 - **New Hire:** Katelyn Pollard – Elementary Paraprofessional (retroactive to September 6, 2023)
 - **Resignations:** Gina Doell – Custodian (effective September 18th, 2023) and Lexi Reiley – Wrestling Cheerleading Sponsor (effective for the 2023-24 season)
 - **Gifts, Memorials, Bequests** – \$500 from the Masonic Educational Corp for Elementary donations. Seconded by Kirchhoff, motion carried, all ayes.

Old Business

- **Board Policies – Second Reading** – Motion by Houser to approve the Superintendent’s recommendation to waive the second reading and approve board policies 700, 701.1, 701.2, 701.3, 701.4, 701.5, 701.5R1, Renumber 413.7 to 413.6E1, renumber duplicate policy 705.2 (Purchases on Behalf of Employees) to 705.5. Seconded by Kirchhoff, motion carried all ayes. *(Any changes made to a board policy will be attached to the original copy of the minutes and available for review at the central office.)*

New Business

- **Approval Of Official Depositories For The District** – Motion by Houser to approve the amended depository limits for 2023-2024: Rolling Hills Bank and Trust \$10,000,000, Bankers Trust (ISJIT) \$3,500,000, State Farm Bank \$800,000, Houghton State Bank \$2,000,000, Mid-States Bank \$200,000. Seconded by R. Peterson, motion carried all ayes.
- **Approval Of Request For Allowable Growth And Supplemental Aid For 2022-2023 Special Education Deficit** – Henrichs reported the special education deficit for 2022-2023 was \$419,831.88. By approving this


request, it gives the district additional spending authority for that amount, whether the board decides to fund the deficit with additional property taxes will be determined when the budget for 2024-2025 school year is approved. Motion by Houser to approve the request for the 2022-2023 allowable growth and supplemental aid for special education deficit in the amount of \$419,831.88. Seconded by Kirchhoff, motion carried all ayes.

- **Consider Approval Of 2023-24 School Improvement Advisory Committee** – Motion by Kirchhoff to approve the following SIAC committee members for 2023-24: Superintendent David Henrichs, Elementary Principal Nigel Horton, Secondary Principal Stephanie Brady, District Technology Director Eric Baker, Teachers Lisa Butler, Tara Littler-Scholl, Christi Johnson, and Kara Victor; Students Jacob Carnes, Annalissa Hernando, Joy Smith, and Kailey Swain; Parents Jessica DeLage, Megan Harding, and Jeri Orstad. Seconded by R. Peterson, motion carried all ayes.
- **Open Enrollment Report** – Henrichs reviewed the open enrollment report that included 35 enrolled in and 106 open enrolled out of our district.
- **Board Policies – First reading** – First reading of board policies 702, 703.1, 703.2, 704.1, 704.2, 704.2R1, 704.3, 704.4.

Adjourn: Motion by R. Peterson to adjourn at 6:06 p.m. Seconded by Kirchhoff, motion carried all ayes.



Hannah Bierbaum, Board Secretary
(Next regular meeting October 16, 2023)



Ryan Askeland, Board President

Reports, documents, full text of resolutions and policies considered by the Board at this meeting are on file in the Board Secretary's office, 712-778-2152, Monday through Friday, 8 am – 4 pm.

GRISWOLD COMMUNITY SCHOOLS

CLAIMS APPROVED
OPERATING FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
AMAZON CAPITAL SERVICES	Supplies	2,375.38
BOB'S MOWING	Mowing	2,667.50
CAMBLIN MECHANICAL	Repairs	130.00
CAPPEL'S	Supplies	281.45
CAROLINA BIOLOGICAL SUPPLY CO.	Supplies	45.65
CASS COUNTY PEST CONTROL, LLC	Pest Control	180.00
CASS HEALTH	Driver physicals	200.00
CHALLENGE TO CHANGE	Subscription	1,200.00
CITY OF GRISWOLD	Water & sewer	5,280.55
CLARINDA CHAMBER OF COMMERCE	Entry fee	150.00
DEMCO	Supplies	137.70
EB ACADEMIC CAMPS LLC	License fee	997.00
FASTENAL COMPANY	Supplies/equipment	1,555.96
FIRST NATIONAL BANK	Supplies/subscription/travel/oven	4,984.83
GLENWOOD COMM. SCHOOLS	APEX	2,214.27
GREEN HILLS AEA	Registration	340.00
GRISWOLD AMERICAN	Minutes/claims	238.42
GRISWOLD COMMUNICATIONS	Phone/internet	1,891.72
HEARTLAND AREA ED AGENCY 11	Newsletter	359.66
HORTON, NIGEL	Reimbursement	60.00
HOUGHTON STATE BANK	6 Month CD	500,000.00
HOUSER, BRENDA	Reimbursement	297.10
ICDA	Registration	135.00

IOWA HIGH SCHOOL MUSIC ASSOC	Registration	56.00
IXL LEARNING	Subscription	297.00
J.D. WYMAN SERVICE	Wheel repairs	381.40
J.W. PEPPER & SON, INC.	Music	98.93
LOGRA LEARNING, LLC	Subscription	6,270.00
MCI	Long distance charges	55.90
MCI	Long distance charges	56.33
MID-AMERICAN RESEARCH CHEMICAL	Supplies	1,250.62
MIDAMERICAN ENERGY	Electricity	15,150.19
NCS PEARSON, Inc.	Subscription	315.00
NICKLAUS, TROY	Reimbursement	69.84
ONE SOURCE THE BACKGROUND CHECK CO	Background checks	243.00
OUTFITTERS PLUS OUTLET STORE	Uniforms	647.05
PAPER CORPORATION	Paper	830.55
PLANK ROAD PUBLISHING, INC.	Subscription	127.45
RICHTER & SON TOWING INC.	Towing fees	616.00
SCHOLASTIC	Magazines	2,433.75
SCHOOL SPECIALITY, LLC	Supplies	1,267.25
SHERWIN WILLIAMS CO, THE	Paint	185.48
STANTON CSD	Open enrollment	11,364.12
TIGER MART	Gas/diesel	5,186.41
TRUCK CENTER COMPANIES	Repairs/parts	2,365.07
U.S. POSTAL SERVICE	Postage	166.97
VERIZON WIRELESS	Tablet lines	277.69
WEST MUSIC	Music	53.80
WILSON, HANSON & ASSOCIATES PC	Legal fees	100.00
WYMAN BODYWORX INC.	Repair	85.09
WYMAN'S CARQUEST	Parts/supplies	381.11
	Fund Total:	576,054.19

ACTIVITY FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
AGRICULTUREAL EXPERIENCE TRACKER	FFA RECORD KEEPING SYSTEM	390.00
AHSTW COMMUNITY SCHOOL DISTRICT	XC ENTRY FEE	77.00
AMAZON CAPITAL SERVICES	STUDENT COUNCIL HOMECOMING	81.59
ANDERSON'S	HOMECOMING SUPPLIES	259.36
ASKELAND, INC	FOOD/VB TOURNAMENT	360.00
ATLANTIC BOTTLING CO	COUNTY FAIR FOODSTAND	4,156.70
AUDUBON HIGH SCHOOL	XC ENTRY FEE	75.00
BARSELL, SHANE	OFFICIAL	140.00
BELT, CHAD	OFFICIAL	140.00
BELT, RICHARD	OFFICIAL	250.00
BLOMSTEDT, DEBRA	OFFICIAL	270.00
BLOMSTEDT, JOHN	OFFICIAL	270.00
BSN SPORTS	JH FB'S/VB NET STORAGE SYSTEM	493.97
CONWAY, NICOLE	OFFICIAL	270.00
COX, LUKE	OFFICIAL	270.00
DANNCO INC	FLAG VB A NYLON/ANTENNA VB FIBERGLASS/VB PLATFORM/PAINT	1,774.65
DEJAGER, CURTIS	OFFICIAL	140.00
DESTINATION COFFEE & CUISINE	COFFEESHOP SUPPLIES	265.24
DOYLE, JAMES	OFFICIAL	450.00
FIRST NATIONAL BANK	COFFEESHOP SUPPLIES	25.40
HOPPE, KACIE	OFFICIAL	150.00
HUNTER, JOE	OFFICIAL	140.00
HYVEE FOOD STORES INC.	FOODSTAND/COFFEESHOP SUPPLIES	4,565.59
JOHNSON, CHRIS	OFFICIAL	75.00
JOSTENS	YEARBOOKS	2,925.32

KEEFE, NICK	OFFICIAL	150.00
KETTWICK, RENEE	OFFICIAL	200.00
KRUSE, DANA	OFFICIAL	75.00
LOGAN-MAGNOLIA CSD	XC ENTRY FEE	60.00
LUCAS, JOE	OFFICIAL	75.00
MCCLINTOCK, AMY	OFFICIAL	180.00
MCGRUDER, JASON	OFFICIAL	75.00
MEYERS, BRAD	OFFICIAL	125.00
MISSOURI VALLEY HIGH SCHOOL	ENTRY FEE/VB	85.00
MORTENSEN, RICHARD	OFFICIAL	200.00
PACE, RICHARD	OFFICIAL	270.00
PERRY, DENNIS	OFFICIAL	125.00
REA, JERRY	OFFICIAL	250.00
SOUTHWEST VALLEY HIGH SCHOOL	XC ENTRY FEE	75.00
TAYLOR, BRYCE	OFFICIAL	140.00
THEATRICAL RIGHTS WORLDWIDE	LICENSING FEES	2,260.00
TREYNOR HIGH SCHOOL	XC ENTRY FEE	85.00
TROPHIES PLUS	MEDALS/PLAQUES	344.66
WEDEMEYER, BRIAN	OFFICIAL	200.00
	Fund Total:	22,989.48

MANAGEMENT FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
SU INSURANCE COMPANY	Breakdown insurance	7,356.75
		7,356.75

CAPITAL PROJECTS

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
B AND C ELECTRIC LLC	Labor	5,178.90
J.Q. OFFICE EQUIPMENT INC.	Copier leases	2,514.23
	Fund Total:	7,693.13

PHYSICAL PLANT & EQUIPMENT

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
FES LLC	Contract	183.33
FIRST NATIONAL BANK	Fire Panel	3,781.36
	Fund Total:	3,964.69

SCHOOL NUTRITION FUND

<u>Vendor Name</u>	<u>Description</u>	<u>Amount</u>
AMAZON CAPITAL SERVICES	Fans	179.98
ANDERSON ERICKSON DAIRY	Dairy products	993.50
BEEBE, TIFFANY	Reimbursement	51.75
BIMBO BAKERIES USA	Bread products	281.69
BRILES, DEB	Reimbursement	36.52
HYVEE FOOD STORES INC.	Food	75.31
MARTIN BROTHERS	Food/supplies/A la cartes	16,457.43
ROSS CHEMICAL SYSTEMS	Dishwasher supplies	317.55
TIGER MART	Food	110.00
	Fund Total:	18,503.73

INTERNAL SERVICE FUND - HEALTH INSURANCE

UNITED STATES TREASURY	42-0891133 / Form 720 / 2022	196.50
WELLMARK, INC.	Annual Fee for Third Party	500.00
	Fund Total:	696.50

TOTAL EXPENDITURES: 637,258.47